



GOA SHIPYARD LIMITED

**CANDIDATES CALLED FOR THE SELECTION PROCESS FOR THE POST OF
DEPUTY MANAGER (FINANCE)
(ADVT. NO. 03/2022)**

VENUE : GOA SHIPYARD LIMITED, VASCO-GOA

DATE OF INTERVIEW : 27.06.2022 (MONDAY)

REPORTING TIME: 09:30 A.M.

Sr. No.	GSL Reg. No.	Full Name	Category you belong	Application under Category	Roll No.
1	604221000000001	Mr. HITESH ASHWINGIRI GOSWAMI	OBC	OBC	000001
2	80422516000002	Mr. RAJESH GUPTA	OBC	OBC	000002
3	100422664000003	Mr. SATYANANDA SAHOO	OBC	OBC	000003
4	110422068000004	Mr. PURSHOTTAM SATYANARAYAN NAGELI	OBC	OBC	000004
5	1804221000000005	Mr. VENU MANCHIKATLA	OBC	OBC	000005

NOTE: * For more details & Call letter please refer to your registered e-mail id.

For any query contact us at: recruitment@goashipyard.com

General Instructions to the candidates appearing for the Interview:

Your admission for the interview is provisional subject to meeting all the requirement as laid down in the advertisement and bringing documentary proof for the same. You are therefore requested to go through the advertisement No. 03/2022 and corrigendum to Advt. No. 03/2022.

(If you do not possess any one of the Qualifications / Experience / documentary proof or Certificates in support of your claim, your candidature will be rejected and you will not be permitted to appear in the Interview and no travelling expenses will be reimbursed).

1. In case you are at present employed in any Central Government/State Government/Statutory Body/Public Sector Undertaking and, if your application has not been forwarded through your employer, you are required to produce a "No Objection Certificate" from your employer at the time of the interview without which you will neither be considered for the interview nor any payment towards your travelling expenses will be made.

2. Verification of certificates and relevant documents will be conducted prior to interview. You are requested to produce all your Certificates and testimonials, in original along with Self attested copies of the certificates, particularly the following at the time of interview for verification of certificates:-

- Certificates in support of your Qualifications.
- Certificates in support of your age and date of birth.
- Certificates in support of your work Experience.

(d) Certificates in support of Scheduled Caste/Tribe/OBC (Non-Creamy Layer Certificate)/PWD/ Ex-Serviceman (Copy of Discharge Book) / EWS Certificate (Economically Weaker Section). (if applicable)

(e) Salary Certificate

(f) In case of Govt./PSU minimum 02 year in the pay Scale of Rs. 40000-3%-140000(E-1) (IDA) (Revised 01.01.2017 Scale). Relevant proof establishing your working in the payscales/ equivalent payscales need to be submitted. For candidates in CDA payscale, the immediate lower payscale as per GSL policy will be followed.

(g) In case of candidates employed in private organization minimum of last 2 years experience should be in a company having 100 crores annual turnover and the incumbent should have discharged duties in a similar role. Documentary proof of 100 crores annual turnover need to be submitted at the time of document verification conducted before interview.

3. Please note that in case you do NOT produce original certificates regarding your qualifications, caste/ category certificate and the requisite total length of experience as well as post qualification experience and other relevant documents required for the post as indicated in the Advertisement/ your online application, at the time of document verification or if you fail to qualify in the document verification you will NOT be allowed to attend the interview, thereby no travelling expenses will be reimbursed.

4. After undergoing the process of verification of documents and if everything is found in order, you shall be allowed to appear for the interview.

5. Outstation candidates on being eligible for interview will be reimbursed to and fro travelling expenses by railway (II-A/C Class) by the shortest route from Goa Shipyard Limited to their usual place of residence on production of relevant tickets (hardcopy of tickets is must) as per the rules of the company.

6. Payment of Travelling Allowance shall be made by RTGS (ECS) after completion of Interview. Candidates are requested to bring a copy of Bank Passbook (First page of your Account details).

7. If any candidate is found guilty of any act of misconduct during the interview, he/she will be disqualified and no Travelling Expenses will be paid.

8. Request for change of date, time and place for Interview shall not be entertained.

9. The Personal Interview will be held on 27.06.2022. You have to make your own arrangement for boarding, lodging etc. at your own expense.

10. You are advised to bring print out copy of online application, a copy of this call letter along with ID proof i.e. Voter ID/Driving License / Passport / Aadhaar Card, 03 coloured photograph copies, failing which you will not be allowed to appear for interview.

11. Canvassing in any form will lead to disqualification.

12. You may kindly confirm whether you would be attending the interview by email to recruitment@goashipyard.com.

MEASURES/ PRECAUTIONS TO BE FOLLOWED BY CANDIDATE CALLED FOR SELECTION PROCESS AMID COVID-19

In the present COVID-19 pandemic situation, candidate is informed to strictly abide by all safety and security instructions during the entire selection process/ certificate verification etc. and while inside the GSL premises. Candidate is advised to follow the instructions as listed under:-

a. Candidate is advised to report at the venue on time to undergo proper screening and checking as per SOPs & procedures for prevention of COVID-19. Candidate travelling inter-state/inter-district should strictly follow the extant Government guidelines (as applicable) prior to attending the selection process at GSL.

b. It is advised to avoid crowded public transport to the extent possible. Maintain social distance while using such transport and wear personal protectives like mask, goggles, gloves etc. and avoid touching the surfaces directly with hands.

c. Any candidate found to have fever and cough with breathing problems are liable to be stopped / denied entry / permission to attend the selection. Persons with these symptoms shall not come to GSL for the selection and require to consult doctors

nearest to their place of residence or quarantine facility or Govt. hospital immediately. They shall not be permitted for further selection process.

d. Any candidate attending the selection process / seeking entry into GSL shall wear appropriate face masks properly covering their nose, mouth, chin etc. The candidates shall remove the mask at gates for identification. **THOSE CANDIDATES WITHOUT FACE MASKS SHALL NOT BE PERMITTED TO ATTEND SELECTION.**

e. Any candidate seeking entry into the yard have to stand in the spaces marked at the Gates, entrances etc. so that social distancing of one meter can be ensured at these locations.

f. **NO CROWDING AT THE VENUE OF SELECTION PROCESS / CERTIFICATE VERIFICATION OR GATES FOR ENTRY/EXIT SHALL BE PERMITTED.**

g. Candidate should remove their helmets/ jackets/ overcoats etc at the gates for security check.

h. Candidate entering through gates shall be compulsorily screened with thermal scanner.

i. Wearing of masks, Social distancing and queue system shall be strictly adhered.

j. Candidate shall avoid touching any pillars, bars, hand rails etc.

k. Movement to any other areas / buildings / work sites of GSL other than the venue of selection shall be strictly prohibited.

The above guidelines are illustrative and not exhaustive. GSL reserves the right to follow the protocols as per Government Guidelines and notifications from time to time.