

03/2024

GOA SHIPYARD LIMITED

VASCO-DA-GAMA, GOA

APPLICATION FOR THE POST OF:

Post No. (As mentioned in the advertisement): _____

Name of Employment Exchange:- _____

Employment Exchange Registration No.:- _____

Affix recent
Photograph
and Self attested
on photograph

1.	Name (IN BLOCK LETTERS)					
2.	Father/Husband Name					
3.	Address	Permanent	Correspondence			
	Address (line 1)					
	Address (line 2)					
	Address (line 3)					
	City					
	State					
	PIN Code					
	Country					
4.	Other contact information 1. Telephone No. 2. Mobile No.					
	E-Mail ID (COMPULSORY)					
5.	Date of Birth	DD	MM	YYYY AGE		
6.	Sex	Male	Female			
7.	Religion					
8.	Marital status					
9.	Community					
10.	Nationality					
11.	Class (SC/ST/OBC/Gen) (attach relevant caste certificates with the application)					
12.	Are you a person with disability (If so, % of disability) (Enclose the certificate)	Type :	OH	VH	HH	%

P.T.O.

13. Educational/Technical/Professional Qualifications*
(Documents to be enclosed)

Name of the Exam / Course	University/ Institute	Specialization	Year of passing	Duration of the course	Regular (Whether full time or part time) OR Correspondence	Class / Div./ Grade with percentage of marks

14. Employment details * (Documents to be enclosed)

Organization & Designation	Reporting to	Responsibilities	Period			Emoluments			Gross emoluments
			From DD/MM/YY	To DD/MM/YY	Total Years	Pay Scale and Grade	Basic	Allowance	

15. Do you possess the required number of years of post qualification experience? If yes, please indicate the number of years of post qualification experience	Yes	No

16.	Professional achievements in the field *				
17.	Membership of the Professional bodies				
18.	Are you related to any of the Director(s) of the company (Full time/Part time)	YES / NO			
19.	If YES. Indicate the name of the Director				
20.	Two References	Reference No.1		Reference No.2	
	Name				
	Designation				
	Phone				
	E-mail				
	Address				
21.	DD Details	DD No.	Amount	DD Date	Name of the Bank
22.	How fast can you join				
23.	Any other information				

NOTE: * Attach separate sheet if space given is insufficient

I hereby declare that the above statements are true and complete to the best of my knowledge and belief. In the event, the information is found to be false or incorrect, my candidature/appointment may be considered terminated without any notice.

Signature of the Candidate

Place :

Date :

INDEX FOR CHECK LIST

Candidate should mark (✓) against relevant column to indicate the documents enclosed with the application form. Please note that the applications without supporting enclosures are liable to be rejected.

Sl. No.	Enclosure details	Attached	
		Yes	No
(i)	Passport size Photograph		
(ii)	Photocopy of Age Proof (Birth Certificate / 10 th Certificate / Mark Sheet)		
(iii)	Photocopy of Caste / Category Certificates (If applicable)		
(iv)	Photocopy of Certificates and Mark Sheets of Educational Qualifications (10 th , 12 th , Graduation, Post graduation, Professional / Technical Qualifications or others if any)		
(v)	Photocopies of Experience Certificates		
(vi)	Photocopy of Latest Salary Slip		
(vii)	Photocopy of Other Certificates and Testimonials, if any		

Note: All the above documents are to be self attested.

Signature of the candidate

Instructions

1. Last date of submission of application date: **20.04.2024**.
2. Duly filled applications along with relevant enclosures, super scribing the envelop with the post applied for, to be sent to **THE HEAD OF DEPARTMENT (HR & ADMN.), DR. B.R. AMBEDKAR BHAVAN, GOA SHIPYARD LIMITED, VADDEM, VASCO-DA-GAMA, GOA - 403 802.**