

**GOA SHIPYARD LIMITED**

**VASCO-DA-GAMA, GOA.**

**TA CLAIM FORM FOR NON-EXECUTIVE**

**Post :** \_\_\_\_\_ **Advt. No.:** \_\_\_\_\_

To,  
Chief General Manager (HR&A)  
Goa Shipyard Limited,  
VASCO DA GAMA, GOA

Date: \_\_\_\_\_

Category: \_\_\_\_\_

Dear Sir,

**Sub: Reimbursement of Traveling Expenses**

Pursuant to your Job Registration No. \_\_\_\_\_ dated \_\_\_\_\_ for the post of \_\_\_\_\_, I have attended the written test/ interview today. I have traveled from \_\_\_\_\_ to Vasco-da-Gama, Goa. One way II Sleeper Train / Bus fare is Rs. \_\_\_\_\_. I may, therefore, be paid to and fro II Sleeper Train / Bus fare.

HR department will not be responsible if I have traveled by any longer route.

Thanking you,

Yours faithfully,

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Contact No.: \_\_\_\_\_

Place: Vasco-da-Gama, Goa

Encl: 1) Original Ticket \* of: Bus  Train  Flight  Other  \_\_\_\_\_ (Specify)

2) Copy of Caste Certificate \*: SC  ST  OBC

3) Bank details for payment through ECS (refer page no.02)

**INSTRUCTIONS:**

\*Kindly fill the form in BLOCK/CAPITAL LETTERS.

\*Payment of TA Claim shall be with held in case original ticket & copy of caste certificate (if applicable) are not attached.

# GOA SHIPYARD LIMITED

## BANK DETAILS FOR PAYMENT THROUGH ECS

\* All information in Capital letters.

1.	Beneficiary Name * (Name of the Candidate)	
2.	Bank Name & Address *	
3.	Type of Account (Please tick [√] any one)	Saving Account <input type="checkbox"/> Current Account <input type="checkbox"/>
4.	Bank Account No.	
5.	Branch IFSC Code	
6.	Email address of Candidate	
7.	9 digits MICR Code Number of Branch	

*The above information, furnish by me is true and to the best of my knowledge.*

\_\_\_\_\_  
**Signature of the candidate**

Contact No.: \_\_\_\_\_

Date: \_\_\_\_\_